



Knights of Columbus Fourth Degree Exemplification Saturday, November 11, 2017



INFORMATION FOR CANDIDATES, GUESTS, AND CURRENT FOURTH DEGREE MEMBERS

Location:

Renaissance Portsmouth-Norfolk Waterfront Hotel
425 Water Street
Portsmouth, VA 23704

Hotel Reservations:

To make reservations, please use the special website:

[Book your group rate for K.O.C. 4TH DEGREE EXEMPLIFICATION](#)

You may also call (757) 673-3050

Note the early cutoff date for reservations is October 9, 2017. The rate is \$119.00 per room plus tax.

Eligibility:

Candidates must be a Third Degree Knight in good standing. All applications (Form 4) for non-U.S. citizens, must be reviewed by the Master once they are approved by the Assembly. To facilitate the process, you may send an electronic copy, not the original application.

Candidates requiring special arrangements are to be identified when their application is submitted. Special needs include diabetics, candidates in wheel chairs, etc. We will make special arrangements for them to take the Degree, if necessary. The Assembly must escort those with special needs to the antechamber and stay with them until they are ready to be moved into the Exemplification Chamber.

Fees:

The candidate fee is \$70.00 which is set by Supreme. This fee includes the candidate's banquet ticket, Fourth Degree Pin, certificate, and processing fees. All fees are to be paid to the local Assembly.

Fourth Degree Dress Code:

Candidates for the 4th Degree are no longer required to wear a black tuxedo. Candidates may wear a dark black, grey, or blue suit with a plain white shirt and basic/conservative style tie. Both jacket and pants must be dark in color. Brown, green, or other color suits are not authorized. Active duty Military may wear their Class A or dress uniform. Policemen and Firemen may wear their dress uniform.

4th Degree Sir Knights attending the Exemplification as observers may wear dark black, grey, or blue suit with a plain white shirt and basic/conservative style tie. Both jacket and pants must be dark in color. Brown, green, or other color suits are not authorized. They may also wear the new 4th Degree Uniform. Active duty Military may wear their Class A or dress uniform. Policemen and Firemen may wear their dress uniform.

Candidates should be in possession of their 3rd Degree membership cards. All observers attending the Exemplification will need to present current 3rd **and** 4th Degree membership cards. Honorary and Honorary Life membership cards are not acceptable for admittance to the Exemplification.

Priests:

The cost for Priests is \$60.00 which includes their pin, certificate, and banquet ticket. I recommend that Assemblies pay the cost for their Priests. All Priests and Deacons attending the Exemplification are invited to assist at the Mass if their schedules permit. However, they must bring their own alb and stole with them. Please let me know if any Priests would like to concelebrate and if there are any Deacons who will be assisting.

Banquet:



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Cost: \$65.00 per Guest ticket. The cost of additional banquet tickets is also to be paid to the local Assembly. The banquet will be a Chef's Special Selection. Please indicate any special dietary restrictions such as vegetarian or gluten free requirements.

Ladies Program:

Cost: \$35.00, includes lunch, entertainment, and program. All tickets are to be purchased through the local Assembly. Please indicate any special dietary restrictions such as vegetarian or gluten free requirements.

Cancellation Policy for all Events: No refunds ***AFTER November 1, 2017.***

Exemplification Memorial Mass:

Our Exemplification Memorial Mass will be held on Saturday prior to the banquet. This Mass fulfills your Sunday obligation.

Schedule of Events:

Day	Time	Event
Friday	Late Afternoon/Evening	Hospitality Rooms open; Check times of operation
Saturday	9:00 AM	Escort Practice: all Navigators
Saturday	No later than 11:15 AM	Candidates report to antechamber
Saturday	11:30 AM ***	Ladies Program
Saturday	12:00 Noon	Exemplification
Saturday	4:30 PM ***	Mass -- all Hospitality rooms will close 30 minutes before Mass and remain closed during Mass and during the Banquet
Saturday	7:00 PM ***	Doors open for banquet

*** Time subject to slight changes

Candidates and Members: Please confirm with your Faithful Navigator or Assembly representative when and where you should meet to get your tickets for the Exemplification, the banquet, and the ladies program, and the time and location from where you will be escorted to the Degree. Please ensure that candidates know their Navigator's name and the Assembly name and number.

Note that all candidates need to report to the antechamber no later than 11:15 AM.

In addition, candidates and current members need to ensure that their wives/guests have their tickets for the Ladies Luncheon before they go into the Degree Antechamber or Chamber.

Special Notes:

- All reservations for candidate tickets, extra banquet tickets, and ladies program tickets need to be made through the local Assembly and payment made to the Assembly.
- Tickets **MUST** be presented for admission to the Ladies Program and Luncheon and the Banquet.
- There will be hospitality rooms open at the hotel on both Friday and Saturday.