



Knights of Columbus Fourth Degree Exemplification Saturday, October 23, 2010



INFORMATION FOR CANDIDATES, GUESTS, AND CURRENT FOURTH DEGREE MEMBERS

Location:

Holiday Inn Select
Koger Center Conference Center
1021 Koger Center Boulevard
Richmond, VA 23235-4756
804-379-3800

Eligibility:

Candidates must be a Third Degree Knight and be in the Order for at least six months prior to October 23, 2010 (i.e., First Degree date must be April 23, 2010, or earlier).

Candidates requiring special arrangements are to be identified when their application is submitted. Special needs includes diabetics, candidates in wheel chairs, etc. I will make arrangements for them to take the Degree by observation. The Assembly must escort those with special needs to the antechamber and stay with them until they are ready to be moved into the Exemplification Room.

Fees:

The candidate fee is \$70.00. This fee includes the candidate's banquet ticket, social baldric, Fourth Degree Pin, U.S. Flag Pin, certificate, and processing fees. All fees are to be paid to the local Assembly.

Fourth Degree Dress Code:

All candidates and those members attending the Exemplification must wear a black tuxedo with a flat collar formal shirt (*NO RUFFLES OR WING COLLARS*), black bow tie and cummerbund, black socks and shoes (please see page 3 for more details). A candidate will not be allowed to participate in the events if there is any deviation to this dress code. Active duty Military may wear their formal dress dining uniform. Policemen and Firemen may wear their dress uniform as well.

Priests:

No fee is charged. Assemblies are asked to assume their cost of \$60.00. All Priests (and Deacons) attending the Exemplification are invited to assist at the Mass if their schedule permits. However, they must bring their own alb and stole with them.

Banquet:

Cost: \$46.00 per Guest ticket. The cost of additional banquet tickets is to be paid to the local Assembly. The banquet includes:

Menu Choice:

- 10 oz. Prime Rib of Beef Au Jus
- Chicken Wellington
- Grilled Filet of Salmon

Entrees include salad, rolls and butter, potatoes, vegetables, dessert, coffee, tea, Decaf, Iced Tea.



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Ladies Program:

Cost: \$24.00, including lunch and a Barbershop Quartet program. All tickets are to be purchased through the local Assembly .

The lunch entree is a Grilled Breast of Chicken served over Caesar Salad. This "lighter side" entree is served with warm rolls and butter, your choice of coffee, tea, decaf coffee, iced tea, and rainbow sherbet with a cookie for dessert.

Cancellation Policy: No refunds ***AFTER October 17, 2010***

Hotel Reservations:

Please call the Holiday Inn Select at 804-379-3800. You MUST request the Knights of Columbus Fourth Degree rate when making your reservations. **The cutoff date for reservations is October 8, 2010.** The rate is \$92.00 per room plus tax.

Exemplification Memorial Mass:

Our Exemplification Memorial Mass will be held on Saturday prior to the banquet. This Mass fulfills your Sunday obligation.

Schedule of Events:

Day	Time	Event
Friday	Late Afternoon/Evening	Hospitality Rooms open
Saturday	No later than 11:15 AM	Candidates report to antechamber
Saturday	11:30 AM ***	Ladies Program
Saturday	12:00 Noon	Exemplification
Saturday	4:30 PM ***	Mass -- all Hospitality rooms will close 20 minutes before Mass and remain closed during Mass
Saturday	7:00 PM ***	Doors open for banquet

*** Time subject to slight changes

Please confirm with your Assembly representative when and where you should meet to get your tickets for the Exemplification, the banquet, and the ladies program, and the time and location from where you will be escorted to the Degree.

Note that all candidates need to report to the antechamber no later than 11:15 AM.

In addition, candidates and current members need to ensure that their wives/guests have their ticket for the Ladies Luncheon before they go into the Degree.

Special Notes:

- All reservations for candidate tickets, extra banquet tickets, and ladies program tickets need to be made through the local Assembly and payment made to the Assembly.
- Tickets **MUST** be presented for admission to the Ladies Luncheon and the Banquet.
- There will be hospitality rooms open at the hotel on both Friday and Saturday.
- A photographer will be available to take formal pictures (flyer attached)



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The following shows the official attire for Fourth Degree candidates and current Fourth Degree members. Candidates will receive their baldric, Fourth Degree pin, and a US Flag pin during the ceremony.

**OFFICIAL REGALIA DRESS – MEMBERS
PICTORIAL VIEW**



Black Tuxedo



White Pleated Tuxedo
Shirt with a Straight
Collar With Studs and
Cuff Links



Cummerbund



Social Baldric



4th Degree
Lapel Pin

12



Lay down collar
Use this one

Winged-tip
Not allowed



**Preserve the memories of this
momentous occasion**

Fourth Degree Exemplification

**Photography by
"Images by Carl's Photography"
Carl Snyder, PFN**

**Two 5X7 Portraits
\$15.00**

Please complete form and present with cash or your check payable to Carl Snyder

Number of packages (two 5X7's per package) _____ at \$15.00 per package for a total of \$ _____

Number of people		Dress Description	
Name			
Street Address			
City, State and Zip			
Phone number			

**Images by Carl's Photography
6595 Pocahontas Lane
Hayes, VA 23072**